

# Biblioteken i Vänersborg



## Lending rules

Your library card gives you free access to most of our services.

## Library card

- For borrowing bring your library card.
- You must be at the age of 6 years to receive a library card of your own.
- If you are between the age of 6 and 18 years a parent need to approve for a library card to be issued.
- You will receive a pin code for your library card in order to use our borrowing machines and internet services.
- The library card is for your own use only and you are responsible for all transactions on your card. Do not lend your card to anyone and always report the loss of your card.

## Borrowing period

- The period of borrowing is usually 4 weeks. There are separate arrangements to hire audio-visual items. You can usually renew on site, by phone or on our website.
- Information of current borrowings is under confidentiality and cannot be provided, but if you wish you can have your previous borrowings registered. If you let an agent collect reserved items, the agent must bring your library card together with a reservation letter.

## Expenditure

**Delayed payment penalty** will be set from the first day after the expiry date.

Youth up to 18 years no delayed payment penalty

Adult books, journals, language course, CD per day 3 SEK

6-day book per day 10 SEK

Videos and DVD's per day 30 SEK

Maximum amount for books etc. 200 SEK

Maximum amount per returning opportunity 400 SEK

Debt of 50 SEK or more cancels your library card.

The whole amount of the debt needs to be paid for the cancellation to be revoked.

No Return of media invoice for 300 SEK

or replacement costs which by a default payment are submitted to debt collection and thereafter to the Swedish enforcement office.

It is always your responsibility to follow the library's terms and conditions and return borrowed items on time. This is the case even if you do not receive any notification by email and your borrowed items are delayed.

**Reservation** free

## Interlibrary loan fee

Book etc 20 SEK

Outside of Scandinavia actual cost

copies from university/högskola actual cost

Children books free

## Photocopy

A4 3 SEK

A3 5 SEK

Printout from PC per page 3 SEK

Lost library card 10 SEK for children, 20 SEK for adults

Bag 2 SEK

Canvasbag 25 SEK

## Fax

- Within the country, per sent fax 15 SEK

- Outside the country, per sent fax 25 SEK

Tel: 0521-721411

E-mail: [biblioteket@vanersborg.se](mailto:biblioteket@vanersborg.se)

Website: [www.vanersborg.se/bibliotek](http://www.vanersborg.se/bibliotek)

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